

Meeting Minutes

CCFOA Board of Directors

Date & Time: February 22, 2016, 6:00pm

Location: The Cooperage American Grille, Lafayette

Board Members Present: Rich Broad, Scott Dunagan, Andrew Jensen, Steve Olsen, Ron Susa, Daniel Wilkins

CCFOA Members Present: Dave Cutaia, Bert Michalczyk, Dale Newhouse

Minutes

1. An amendment to the Bylaws was made to create an "Associate Member" category, allowing part-time members to stay involved and be covered under NASO. Alternatively, members are covered if appointed by the board.

a. Motion made by Scott Dunagan, seconded by Rich Broad.

b. Motion approved by members present.

2. Budget

a. Keep expenses for 2016 in-line with 2015.

b. NASO dues to increase by \$3.00 to \$79.00.

c. First-year member dues to remain at \$30.00.

d. Banquet costs need to be reviewed...a small loss was incurred on the latest event held in December 2015.

e. 501-(c) 7 status not currently recognized by the state or federal authorities, which necessitates CCFOA having to pay the "corporation" fee of \$800 annually. This amount should be returned to the association once our status is resolved.

f. 2016 expenses are expected to be in-line with those from 2015, or about \$18,500. NASO insurance is a pass-thru item.

g. HUDL fees are now an imbedded cost (\$800), and are no longer on a trial basis.

h. Dues of \$100 recommended for 2016.

i. Add-back of \$500 will be made to 2016 budget to cover “observer” fees.

j. Finder’s fee of \$25 will continue and be paid to members for each new recruit.

k. Motion made by Andrew Jensen, seconded by Daniel Wilkins to approve the budget, dues and financial report as presented.

l. Motion approved by members present.

3. New Officials

a. Only six new prospects have come forward to this point.

b. Anticipate seven returning members in 2016 that started in 2015.

c. Reaching out to an additional seven from 2015 who were interested, but could not commit.

d. Bert Michalczyk to continue coordination of new members, with assistance from Mike Shevelson.

4. Mentoring Program

a. Daniel Wilkins and Rich Broad to work together on continuing this program.

5. Ratings

a. Top 15 considered “championship”.

b. Members rated 16 to 45 considered “playoff eligible”.

c. Desire for better alignment of the scale in Arbiter with the ratings.

d. Dave Cutaia and Bert Michalczyk to review and make recommendations to the Board.

e. The probation process (developed by the Board in 2015) to be implemented for those rated under “5”

6. Website

- a. Andrew Jensen agreed to update and maintain.

7. Training

- a. Daniel Wilkins volunteered to put a BJ program together.
- b. No plans for U, HL or LJ school (flank school suggested for 2017).
- c. School for the R position last held in 2007.
- d. Mechanics changes occur in even years. Andrew Jensen and Steve Olsen will review Federation changes and update the CCFOA 5-man and 4-man pre-game documents.

8. Meetings

- a. All-day clinic will be held on Sunday, August 14, 2016.
- b. Three in-season required training sessions, specific dates to be determined.
- c. Voluntary summer sessions to be coordinated by Rich Broad. Two to be held in July and one in early August.

9. Miscellaneous

- a. Constitution/bylaws. Each member to review before the next meeting and provide any comments.
- b. Uniforms. The wide stripes will be mandatory for all games this season. There is no discretion by R on the use of the thin striped uniforms.
- c. Youth football. Same number of teams anticipated in 2016, covering Livermore, Pleasanton and DYFL.
- d. Next meeting date: Monday, April 18, 2016.

The meeting adjourned at approximately 9:00pm.

Ron Susa, Secretary