

# Meeting Minutes

## CCFOA Board of Directors

Date & Time: August 5, 2017, 4:30 pm

Location: Via Conference Call

Board Members Present: Justin Bigler, Andrew Jensen, Steve Olsen, Mike Shevelson, Ron Susa

Other Members Present: None

Other Members Absent: Dave Cutaia, Bert Michalczyk, Ken Leffle, Dale Newhouse

### Meeting Minutes

The meeting began at 4:30 pm.

**Treasurer's Report** – 1) Mike Shevelson reported a current balance of \$10,700 in the associations bank account, reflecting recent payments of membership fees and NASO dues. 2) Our tax-exempt status is still pending, and it additionally appears that the association overpaid amounts requested by ~\$530.00. A refund for this amount has been requested and is expected, but it may take a while to receive. 3) As a reminder, member dues for 2017 increased by \$5.00 to \$105.00 (plus NASO dues of \$79.00, for a total cost to members of \$184.00). In addition, missed meeting fees are increasing by \$5.00 to \$35.00. 4) As we're now past August 1, anyone who has not paid their dues will be required to pay \$150.00. 5) NASO insurance renewal is due and needs to be paid by the association by the end of August. Rule, casebook and D&O insurance has already been paid.

**Membership Status Update** – As of today, 75 members have paid 2017 dues, with six pending for a total of 81. Several officials (12-15) won't be returning to CCFOA in 2017 due to retirement, job transfer, injury or for a variety of personal reasons. Dave Cutaia recently marketed the association to basketball, baseball and soccer associations, which has resulted in expressions of interest from an additional 6-7 individuals. If interest is confirmed, these individuals will be invited to the all-day clinic and join new officials training. Consistent with past practice, former CCFOA officials returning to the association following a gap in service will initially be placed one rating level below where they were when leaving the

association, e.g. from Championship rated to Playoff, from Playoff rated to Varsity, etc., and during the year following their return. If additional officials are needed for adequate game coverage on any particular Friday, CCAA will first look to utilize officials from the North Bay Officials Association (NBOA) to fill any gap. Utilizing NBOA officials will alleviate the need for CCFOA to pay additional out-of-pocket insurance costs for inactive CCFOA (or other) uncovered officials, since NBOA officials are already accredited and covered (identical to active CCFOA officials in good standing). The Officers agreed that the association would cover insurance costs for fill-in officials (if not covered) *only* if the need for officials cannot be filled by CCFOA, NBOA or other currently covered officials. Further, if any “uncovered” official works more than one game, it is expected that that official secure NASO insurance at their own expense. Steve Olsen agreed to research possible alternate options for “one-game” coverage through NFHS, or alternate coverage through the NFHS (*through subsequent follow-up, Steve reported the annual cost for NFHS membership is \$35.00*).

**All-Day Clinic** – Timing, logistics and food and beverage arrangements for the all-day clinic on August 13 were discussed and confirmed. The clinic is scheduled to run from 8:30 am until 3:00 pm. In association with the clinic, Dave Cutaia will soon be distributing the officiating contract for the 2017 season. These contracts should be signed and turned in on or before the all-day clinic. Separately, Ron Susa agreed to update the Annual Addendum, which will be distributed at the all-day clinic for member signature. D1 Sports will also be on-site this year as the invited vendor of equipment and supplies.

**Certification Test** – Dave Cutaia will develop the annual certification test, with a minimum pass rate of 80% required. If any member fails to satisfactorily take and pass the exam by the first games scheduled on August 25, future game assignments will be affected.

**Mentor Program** – The Board agreed to continue the mentor program as in the past, specifically targeting officials with 3-7 years of experience. Steve Olsen will coordinate the mentor program, and will additionally match mentors with mentees. It was suggested that additional game assignments during the season pairing mentors and mentees in the same game would be useful as a way for the mentor to observe and provide feedback to the mentee.

**Referee School** – The date for this training has been confirmed for Thursday, August 17 at the Dublin San Ramon Services District (7051 Dublin Blvd, Dublin,

CA 94568). The training is scheduled from 5:30-8:00 pm, and will be open to all interested officials. Dave Cutaia will lead this training effort.

**Other** - The annual year-end banquet will be held on Sunday, December 3, at Massimo's Ristorante in Walnut Creek. Ron Susa agreed to coordinate details with the restaurant. Specific details will be announced later.

**Next Meeting Date** - The date of the next meeting will be determined by Andrew Jensen, but will likely coincide with the mandatory members meeting scheduled for Sunday, September 10, 2017.

With no additional items raised for discussion, the meeting adjourned at approximately 5:54 pm.

Ron Susa

Secretary, CCFOA