

Meeting Minutes

CCFOA Board of Directors

Date & Time: April 26, 2016, 7:00pm

Location: Rich Broad's Residence, Lafayette

Board Members Present: Rich Broad, Scott Dunagan, Andrew Jensen, Steve Olsen, Ron Susa, Daniel Wilkins

CCFOA Members Present: Dale Newhouse

Absent: Dave Cutaia, Bert Michalczyk

Minutes

1. The meeting began at 7:12pm and the proposed agenda was reviewed. No additional items were identified for discussion.
2. The dates for 2016 membership meetings were reviewed. In addition to the all-day clinic scheduled on August 14, 2016, the following dates were proposed and agreed upon for three in-season sessions:
 - First meeting: Sunday, September 11, 2016
 - Second meeting: Sunday, September 25, 2016
 - Third meeting: Sunday, October 16, 2016
3. All-Day Clinic
 - a. Sunday, August 14, 2016 at Walnut Creek Intermediate School.
 - b. Kinder's BBQ will cater the lunch. Cost to the association will be approximately \$1,000.
 - c. Coolers and ice to be handled by Andrew Jensen.
 - d. Dave Cutaia will be our contact with Honig's (or any other equipment supplier).
 - e. Steve Olsen will update the Annual Addendum for Officials to sign at the clinic.

f. Dave Cutaia will coordinate all-day clinic details and invite any special guests.

4. Pre-Season Voluntary Training Sessions

a. Specific dates and locations to be determined based upon space availability.

b. Topics and timing

- General Rules – Week of July 5th (60-80 questions)
- New Rules & Recent Rule Changes - Week of July 18th
- Mechanics - Week of August 1st

c. Separate summer study sessions are planned for both Dublin and Martinez, and will possibly be expanded to include Oakley (any Oakley session will be coordinated by Dave Jurkiewicz).

d. New/updated manuals have been received, and will be available for pick-up at the summer study sessions.

5. Recruiting Process and Membership Status

a. East Bay Times and The Patch advertisements (May-June).

b. Junior Colleges – Diablo Valley, Los Medanos, Las Positas. No charge to CCFOA for advertising. (May-June).

c. Currently at 6-7 new recruits, but more needed.

d. The impact of social media makes interested parties harder to find.

e. The 2015 year represented the first time that membership was under 90 officials

f. Berean Christian is now back with CCFOA, thereby creating additional demand for officials.

g. Ygnacio Valley HS now has lights, which means all YV home games will be played on Friday nights, also impacting demand for officials from CCFOA.

6. New Member Training Sessions

a. Bert has all the dates on his calendar, and is finalizing meeting space needs.

b. Dates will be shared with the board, once known.

7. Ratings

a. The board reviewed member ratings, including a comparison of current year versus prior year performance.

b. The ratings were accepted as presented, without change.

c. Concern expressed that “Varsity” ratings as presented could result in too few individuals at that level (versus “Certified”).

d. A motion was made by Scott Dunagan with a second from Andrew Jensen to identify those officials rated at “66” or higher as “Varsity” officials.

e. The motion was approved unanimously by those in attendance.

8. Mentor Program

a. As in recent years, the program will target 4th and 5th year officials.

b. Participation by 3rd year officials will be on a voluntary basis.

c. Participation by both mentors and mentees is on a voluntary basis.

d. The “Observer” program needs additional review and structure. This item will be included as part of the next meeting agenda.

9. Back Judge Training

a. Two sessions planned, encompassing 2-3 hours each.

b. Training will combine both classroom and field training.

c. Back Judge training will encompass dedicated sessions – most likely to occur midweek (or possibly on a Saturday).

10. Certification Exam

a. Dave Cutaia will develop; Andrew Jensen will publish

b. Potential issues with timing. The exam needs to be out by Monday, August 1, 2016, with a likely completion date of no later than Sunday, August 21, 2016 as games are expected to begin on or about Friday, August 26, 2016.

c. If officials are not certified (test taken and completed with a minimum score of 80% or higher), previously assigned games will be unassigned.

11. Assignors and Presidents Welcome Letters

a. Dave Cutaia and Steve Olsen, respectively, will coordinate

12. Review of CCFOA Constitution and Bylaws

a. Committee to be formed to review, update, and/or recommend any changes to the document.

b. Orrin Cross will be approached as the identified individual to head up a review committee.

Next meeting date: Monday, August 1, 2016.

The meeting adjourned at approximately 9:05pm.

Ron Susa, Secretary